



## **LIST OF REQUIREMENTS FOR REQUESTING ENDORSEMENT/ DEVELOPING AN ACADEMIC PROGRAM**

### **The required documents**

1. Program and course specification
2. Minutes of the departmental, faculty councils, and the advisory committee meetings regarding the approval of the program specifications or its approval for its evolvement
3. Letter of approval from the Curriculum Center for the intended program (bachelor's, intermediate diploma, associate's diploma, or advanced diploma.)
4. Letter of approval from the Deanship of Postgraduate Studies for (higher diploma, masters, doctorate, or fellowship programs)
5. Approval letter from the Deanship of Quality and Academic Accreditation

### **In the event of developing an existing program, please attach the following additional documents:**

1. Program and course reports
2. Questionnaire reports (program - courses - graduates - employers)
3. Reports of the system of evaluating and ensuring the quality of university performance (EQAUP-Plus)